



ECOLE PRIVEE BILINGUE INTERNATIONALE

Téléphone : 04 67 70 78 44

Télécopie : 04 67 70 78 46

Adresse de messagerie : accueil@epbi.net

Site Web : www.epbi.net



School First Meeting in IB MYP DP: General information 2023-2024

Teaching Management

Headmistress: Dorothee Lebaillif

Coordinator IB (MYP and DP): Alexandra DAVID

Adm Staff

Administrative Director: Jean-Marc Lebaillif (Accounting, contracts ...)

Secretary:

- EPBI 1: Caroline Gonzalez
- EPBI 2: Laura Barbu
- Information, absence and latness : Florence Thiolet

Educational Supervisor and Assistant Secretary: Malika Azoug and Thibault Bousige

The Teaching Staff

MYP 1-2 : Head Teacher : Stéphanie Badaroux

- English Literature: Joanna Cowan
- French : Jean-Michel Renard and Sabrina Palamara
- Individuals and Societies: Megan Taly
- Sciences: Stéphanie Badaroux
- Physical and Heath Education: Stéphanie Badaroux
- Design: Nasrine Barakat
- Mathematics: Nasrine Barakat
- Action Service: Helen Leotard
- Art: Damaris Schroth
- ATL : Nasrine Barakat

MYP 3: Head Teacher : Stephanie Badaroux

- English Literature: Joanna Cowan
- French: Ange Schneider and Jean-Michel Renard,
- Individuals and Societies: Megan Taly
- Sciences: Stéphanie Badaroux
- Physical and Heath Education: Dany Muller
- Design: Nasrine Barakat
- Mathematics: Dany Muller
- Community Project : Helen Leotard
- Art : Damaris Schroth
- ATL : Joanna Cowan



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MYP 4 : Head Teacher : Dany Muller

- English Literature: Joanna Cowan
- French: Jean-Michel Renard, Ange Schneider
- Individuals and Societies: Megan Taly
- Sciences : Nasrin Barakat
- Mathematics: Dany Muller
- Art : Damaris Schroth
- ATL : Joanna Cowan
- Physical and health Education for MYP4: Dany Muller
- Community Project: Helen Leotard

MYP 5 : Head Teacher : Dany Muller

- English Literature: Joanna Cowan
- French: Jean-Michel Renard, Karl Suir
- Individuals and Societies: Megan Taly
- Sciences : Nasrin Barakat
- Mathematics: Dany Muller
- Personal Project: Jean-Michel Renard
- Art/film : Megan Taly
- ATL : Jean-Michel Renard
- Orientation : Jean-Michel Renard
- Theory of Knowledge: Helen Leotard

1^{ière} et 2^{ième} année DP IB : Head Teacher : Jean-Michel Renard

- G1 : French Literature : Ugoline Tibéri
- G1 : English Literature : Joanna Cowan
- G2 : English : Jean-Michel Renard
- G2 : French : Jean-Michel Renard
- G2: AB Initio French : Jean-Michel Renard
- G3 : History in English: Léna Gelinet
- G3 : History in French : Karl Suir
- G3 : Business Management : Alexandra David
- G4 : Chemistry : Nasrin Barakat
- G4 : Biology: Dany Muller
- G4 : Physics : Nasrin Barakat
- G5 : Mathematics : Danny Muller
- G6 : Film : Megan Taly
- Theory of Knowledge in English: Helen Leotard
- Extended Essay: Ugoline Tiberi
- CAS : Helen Leotard

Please note that EPBI1 is the “maternelle/primaire” building and EPBI2 is the “college/Lyceé” building.



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EXAM RESULTS

EPBI is pleased to announce its results for the National and International Baccalaureate exams.

In the National Baccalaureate, 100% success and 100% of our students obtain mentions divided into:

- 83% with Good Merit
- 17% with Merit

In the International Baccalaureate, the success rate is 92%, with one last student retaking a subject (in October) despite his overall average of 11.55.

The entire teaching team wishes great success to our students who will integrate the preparatory classes in France (ECG, CUPGE Toulouse), IT Computer Schools (EPITECH Paris), Business Schools (Montpellier Business School, ESCP Business School Paris), universities of Montpellier in Medicine and Law as well as Art Schools (ARTFX School of Digital Art, E-artsup).

Others are going abroad and to join prestigious universities such as Berkeley University in Business in the USA, McGill in Political Science in Canada.

In Europe, Tillburg (Netherlands) was chosen for Law but it is England the most popular country with University of Westminster to study Finance, University of Birmingham in Psychology and the very prestigious Cambridge University to study Behavioral Sciences and Psychology.

New 2023-2024

From September 2023, the school has signed a partnership with Academica Dual Diploma which allows our students from the 4th year of secondary school to prepare for the High School Diploma, namely the American Baccalaureate. To obtain it, 24 credits are required.

As part of the French or IB programme, they can obtain, thanks to their reports, equivalences in certain subjects such as Mathematics for example (for 18 credits out of the 24 necessary).

The remaining 6 courses are assimilated over 4 years to acquire (6 credits) at the rate of 3 to 6 hours of work per week (hours provided for in the timetable). These 6 credits relate to 4 compulsory subjects (English, History of the United States, American Economy, Government) and 2 subjects to be chosen (Psychology, Criminology, Geopolitics, Preparation for the SAT, etc.).

This American end-of-study Diploma allows you to enhance your study orientation application (ParcourSup, UCAS, etc.) and this is also the ideal preparation for the SAT. (Diploma for entering American universities).

As such, and this marks the 2nd piece of news of the year at EPBI, we are an examination and preparation centre for the SAT. Thus we offer preparation courses for this exam (English and Mathematics) during the October half term holidays (1st week), February holidays (2nd week), and Spring/Easter holidays (2nd week).



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NOTEEBI : www.noteebi.fr

Noteebi is available for parents and students:

- School results, assessments
- Homework
- Timetable

For parents only: registration for parent-teacher meetings. If there is an absence, you and your child can go on www.noteebi.fr in order to catch up on lessons and be up to date with homework when they return to College/Lycée.

CLASSROOM

Each student has an email address and a G suite education account with the classrooms. Note you have to remember their address and password for the parent teachers' meetings by videoconference.

In the classrooms, there are the DS, unit plan, course summary and all other documents necessary for class.

CLEEBI

This is the electronic diary for the school.

General information can be found on this site: www.cleebi.online

Consider consulting it regularly

Personal mail should be addressed to the secretary's office: accueil@epbi.net

Those parents who have not handed in an email address or those who have changed their address should inform the secretary.

CLEEBI, Noteebi et classroom : Meeting

We have organised a special meeting on Tuesday 12 September at 4.30pm "Classroom, Cleebi, Noteebi" in order to help you understand how the different platforms and communication tools work at EPBI.

This meeting is open to all parents. We will install all the necessary applications on your phones / tablets or laptops in order for you to be able to use and navigate on our educational IT platforms and to follow your child's schooling better.

ARRIVING AND LEAVING SCHOOL

MYP1-2-3-4:

Students must come in through the gate at EPBI2 between 7.45 a.m. and 8.30 a.m.

The students should go out through the gate at EPBI2 between 4.30 p.m. and 4.45 p.m. and after 5.30 p.m. The students will be handed over directly to their parents at the gate.

An authorization signed by parents must be received in order for your child to leave the school alone (on foot, train or bus ...).

Any students who leave the school at 12.35pm after their final morning class, should use the EPBI2 gate to leave and return at 1.30 pm for their first afternoon class.

For health and safety reasons, students must not hang around outside the school gate or in the drop-off carpark zone (EPBI 1 and EPBI 2), and they are under the responsibility of their parents during this time.

No student may leave for lunch without the presence of their parents who will personally pick them up at 12.35 pm and drop them off at 1.30 pm.

It is important to send an email to the school secretary should you require your child to leave at any other time of the day.



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MYP-5 and DP1-2:

Students must come in through the gate at EPBI2 between 7.45 a.m. and 8.30 a.m.

Students can go out of school by EPBI 2 during break time or lunchtime (with parents' authorization).

For health and safety reasons, students must not hang around outside the school gate or in the drop-off carpark zone (EPBI 1 and EPBI 2), and they are under the responsibility of their parents during this time.

It is important to send an email to the school secretary should you require your child to leave at any other time of the day.

THE CANTEEN

The only drink allowed at mealtimes in the canteen is water. Each student should bring their own drinking bottle to school.

Apart from the students that have a packed lunch, no food from outside may be eaten in the canteen.

Students that have a packed lunch must place their lunch boxes inside the lockers near the staffroom and leave them there again after lunch.

All lunch boxes and any other boxes containing food must be labelled with the student's full name.

For health and safety reasons, there will be 2 lunch sittings between 12.30am and 1.30pm.

AFTER SCHOOL STUDY PERIOD – two types

Directed study period until 6pm with a qualified teacher.

Supervised study period with Malika. Students can leave any time between 4.45-5.30pm.

OPTIONS

- Cambridge preparation classes
- French Class MYP

You will find the option descriptions and enrolment form on www.cleebi.online.

LATENESS

The gate will close at 8.30am. Any arrival after this time is considered to be late. All pupils arriving after 8.30am **MUST** go to the secretary's office. A student who arrives within 10 minutes of the start of a lesson must go directly to the school office to see the secretary, who will give the pupil an authorisation slip to go to class. Parent must notify the school if their child is going to be late. A student who arrives more than 10 minutes after class has started will only be accepted into the following lesson. After more than 3 late arrivals (either more or less than 10 minutes) the student will not be accepted into class until the following lesson and will receive an extra work.

ABSENCES

Pre-planned absences should be reported to the secretary's office ahead of time in writing (a note or an email). Unexpected absences must be reported to the secretary by telephone before 9.30 a.m. When the student returns to school, before returning to the classroom, the secretary should be informed by a note or an email.



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ASSESSMENT

School results for your child can be consulted on the website www.noteebi.fr . We will send each parent an ID and a personal password. All the homeworks are given on this website.

A calendar for the supervised assessment is on line on cleebi. Each week, students will be tested on one or two subjects.

MYP1-2-3:

Students will be assessed during DS time or in class using criteria on 8. We use the 4 official criteria given by the IB. An Assessment policy is available on Noteebi at Communication "information et sondages". This policy gives all the information on the way we assess students using the official system of the IB.

MYP4-5:

Students will have two assessments system.

- Using Criteria (Official IB System for MYP)
- On /100 (to be prepared for DP program)

Students will have 2 different lines on Noteebi for assessments. One on /8 and one on /100.

An Assessment policy is available on Noteebi at Communication "information et sondages". This policy gives all the information on the way we assess students using the official system of the IB.

DP1 and DP2 :

A calendar for the supervised assessment (DS, Internal assessment, CAS, Extended essay and theory of knowledge) is on line on cleebi. Each week, students will be tested on one or two subjects. The coefficient for the mark for a DS is 2. At the end of a term, the term tests are organized on one week (coefficient 3).

There could also be an oral exam as well as a written exam for the various subjects.

Each assessment is on 100 and on 7.

EPBI POLICY

EPBI has different policy. Parents and students can find them on Noteebi at Communication: "information et sondages". Please acknowledge receipt of this document by ticking below the tab " J'ai pris connaissance de cette information".

- Assessment Policy
- Academic Honesty
- Linguistic Policy
- Special educational needs Policy



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IMPORTANT DATES

Réunions de rentrée Parents-Enseignants :

- DP : Jeudi 7 septembre 2023 : 16h00
- MYP 3/4/5 : Lundi 11 septembre 2023 : profs collège à 16h00
- MYP1/2 : mardi 5 septembre 2023 à 16h00
- Mardi 12 Septembre 2023 : Informatique pour les nuls

Semestres MYP et DP-1

- Semestre 1 : 4 Septembre 2023 au 19 Janvier 2024
- Semestre 2 : 22 Janvier 2024 au 7 Juin 2024

Semestres DP-2

- Semestre 3 : 4 Septembre 2023 au 1 Décembre 2023
- Semestre 4 : 11 Décembre 2023 au 29 Mars 2024

Vacances :

- Du vendredi 20 octobre 2023 au soir au lundi 06 novembre 2023 au matin
- Du vendredi 22 décembre 2023 au soir au lundi 8 janvier 2024 au matin
- Du vendredi 9 février 2024 au soir au lundi 26 février 2024 au matin
- Du vendredi 5 avril 2024 au soir au lundi 22 avril 2024 au matin
- À partir du mardi 2 juillet 2024 au soir.

Jours fériés et pont :

- Lundi 1 avril 2024
- Mercredi 1 mai 2024
- Mercredi 8 mai 2024
- Jeudi 9 et vendredi 10 mai 2024 (pont de l'ascension)
- Lundi 20 mai 2024

Réunions Parents-Enseignants-Bilan Semestriel MYP1-2-3-4-5 + DP-1

- Semestre 1 : Jeudi 1 Février 2024 MYP1/5 + DP1
- Semestre 2 : Mercredi 12 Juin 2024 MYP1à5 + DP1

Réunions Parents-Enseignants-Bilan Semestriel DP-2 :

- Semestre 3 : Jeudi 14 Décembre 2024
- Semestre 4 : Jeudi 4 Avril 2024

Photos

- 20 Septembre 2022 Nat + Prim
- 21 Septembre 2023 : Collège Lycée Nat+IB + fratrie

Stages

- 4ieme MYP3 : 04 au 08 Mars 2024
- 3ieme MYP4 : 11 au 15 Mars 2024
- Oral : 26 Avril 2024

Fête de l'école : Vendredi 21 juin 2024



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SCHOOL RULES

School Rules are necessary in order to live collectively. Each parent should sign a copy of the school rules. Each punishment that is given is accompanied by a meeting with the teacher and the head of the teaching staff. The parents need to commit to respecting the decisions taken.

MOBILE TELEPHONES AND AUDIO AND ELECTRONIC EQUIPMENT

If the students have to bring these items to school, they should not be visible and they should be turned off.

If this is not respected, the objects will be confiscated for one week including the weekends and longer if it is not the first offense. No exceptions will be made.

It is important that the parents talk to their children about this.

DRESS CODES

The students must wear suitable clothing to school. No undergarments should be visible. Shorts, dresses and skirts should at the most be 10 centimetres above the knee. Outrageous hair colours, piercings and tattoos are forbidden.

Safety Procedure for Exceptional Circumstances (or Un Plan Particulier de Mise en Sécurité in French - PPMS):

TERRORIST ATTACK PROCEDURE (PPMS safety procedure)

This procedure (PPMS) has been set up following the strict regulations imposed by the French National Education Ministry. A Terrorist Attack Procedure practice (adapted to each age group) will take place before the October half-term holidays.

CCTV or video surveillance has been set up in both school buildings.

The coming and going of everyone, excluding staff and pupils, must be highly regulated and controlled and requires the daily vigilance of the whole school community.

Parents are not allowed to congregate within the school campus or outside the school gates.

FIRE ALARM

A fire alarm practice will take place before the October half-term holidays.

All information concerning weather warning issues is published on www.cleebi.online. We advise you to subscribe to CLEEBI for email updates or upload the application on your phone.

PARENTS ON THE SCHOOL PREMISES

Parents coming onto the school premises to bring their child(-ren) to school must do so as quickly as possible and go out of the gate immediately afterwards.

The school gates are open and controlled by staff between 7:45 and 8:30am and then from 4:30 to 4:45pm and 5:30 to 6:00pm for Secondary School students (Collège / Lycée).

Outside these hours and for whatever the reason (late, medical appointment ...) parents must use the intercom at the school gate, give their name and go immediately to the school secretary's office.



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When a pupil is late, an authorization paper will be given to your child by the secretary, allowing them to go and join their class.

SCHOOL OPENING TIMES

From 7.45-8.30am

From 4.30-4.45pm

From 5.35-6pm

WEATHER WARNING PROTOCOL

Due to frequent heavy rains in the past, the school has set up a simple protocol for extreme weather conditions.

ORANGE weather warnings: Lessons will carry on as normal but parents can come to collect their child if they want. In this case, the school requires a written statement saying that the parents are collecting their child early.

RED weather warnings: If the red weather warning starts before the beginning of the school day, **DO NOT bring your child to school**. The school will be closed until further notice.

If the red weather warning kicks in during the school day, Lessons will be officially stopped and parents must come to the school to pick up their child as soon as possible. No student can return home alone. If you can't pick up your child yourself, please send an email or text message with the name of the parent who is collecting your child.

The weather warning will be published on CLEEBI so you should be able to receive the message directly via email.

Please note that we will have two practice drills, one for fire and another for a suspected intruder/terrorist before the October school holidays.

MEDICAL ISSUES

In the case of an accident, one of the doctors from the local surgery will be consulted.

If necessary, the child will be taken to the Lapeyronie Hospital or a private Clinic if that has been indicated on the child's medical form.

In all cases, the parents will be immediately informed of the accident.

We do not have the authorisation to give medicine to sick children.

If a child has to have some medicine, ask the doctor to prescribe something that can be taken in the morning and evening. If this is impossible, then give the secretary the prescription, made out in the child's name, and the medicine to the secretary.

No sick children or those with a temperature can be accepted at the school.

No medicine should be put in school bags.

IMPORTANT With the following illnesses, your child cannot come to school. Please inform the school if any of the below are diagnosed:

Diphtheria, Meningitis, Polio, Hepatitis A, Tuberculosis, Whooping Cough, German Measles, Mumps, Streptococci (all of them) and Gastro Enteritis.

COVID-19: No student can come to school with a body temperature equal to or higher than 37.8°C. Should a student suddenly have similar COVID-19 symptoms during the school day, your child will be isolated from the other students and parents will be contacted and asked to pick up their child immediately. Any confirmed cases of COVID-19 must be communicated as soon as possible to the school director (delebaillif@epbi.net).



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IMPORTANT CONTACT INFORMATION

- Ecole Privée Bilingue Internationale, Domaine de Massane, 34670 BAILLARGUES
- Tél : 04.67.70.78.44 Fax : 04.67.70.78.46 Dorothée's Mobile : 06.71.38.38.85
- Email secretary's office: accueil@epbi.org
- Email Dorothée Lebaillif (Head Mistress): dlebaillif@epbi.net
- Email Jean-Marc Lebaillif (Comptabilité) : comptabilite@epbi.net
- Email Alexandra David (Coordonnatrice) : adavid@epbi.net