



Kindergarten and Primary School Classes

Dear Parents,

The first term parent-teacher meetings will take place on Wednesday 14th December 2022 face to face or via videoconference via your child's teacher's classroom if you prefer.

Please find below the procedure to register for the meetings.

Enrolment starts: Wednesday 23th November 2022.

Deadline: Wednesday 7st December 2022 included.

You need to register online in order to fix an appointment with your child's/children's teacher(s). We won't be able to give you an appointment if you do not register online

Procedure

1. Please go on your Parent's account on NOTEEBI www.noteebi.fr and click on the rubric "Rencontre Parents/Professeurs"
2. Click on the name of your child (if you have more than one child at EPBI you will need to do this for each child)
3. Go to the tab *Rencontre Parents-Professeurs*
4. Click on the sub-tab *Indisponibilités*: **Indicate the times when you are NOT available with the red brush pen.**
If you would like to meet more than one teacher, please give us enough availability to organise this.
5. Click on the sub-tab *Desiderata*: **Click on the name of the teacher(s) you would like to see using the priority box (Prioritaire)**

Please note:

CP: In order to enroll with Laura and Debby in CP, you only need to click on Debby Kerr using the priority box (prioritaire) as the two teachers will meet you together.

Grande Section: In order to enroll with Nathalie and Susan in GS, you only need to click on Nathalie Lignon using the priority box (prioritaire) as the two teachers will meet you together.

Moyenne Section: In order to enroll with Virginie and Susan in MS, you only need to click on Susan Casuccio using the priority box (prioritaire) as the two teachers will meet you together.

A few days before the parent-teacher meetings, you will find the final timetable of your appointments with your child's / children's teacher(s) according to your availability in the sub-tab *Planning*.

Kind Regards.